

## Skills4Careers™ Training Programme

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# Welcome



**Learner Support Team Phone Number is 0800 888 6064**



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## Introduction

The Skills4Careers™ Training Programme is fully funded by the Department of Education. Therefore, there is no cost to you at all.

It has been designed specifically for unemployed individuals as a way of increasing the chances of securing employment.

This is achieved through the delivery of training and by gaining short qualifications.



This is one of our participants celebrating getting a job during his programme. He achieved his qualifications, updated his Internet Intelligent CV™ and started making fresh applications.

Within days he had secured employment and could look forward to moving away from reliance on benefits.

We work with two well recognised awarding bodies to give you qualifications that improve your knowledge of job searching, making applications and boost your CV.



### Review Summary



4.7 (527 reviews)

5 stars		(421)
4 stars		(86)
3 stars		(13)
2 stars		(1)
1 star		(6)

We invite people to rate us on coursecheck and have a rating of 4.7 out of 5. This can give you peace of mind that you are highly likely to achieve your goals as well as enjoying the course. We also invite public comments from people on our courses. You can see these at [coursecheck.com](http://coursecheck.com).

- *have enhanced my confidence and nothing was any trouble for Lynn she was professional and courteous at all times*
- *I'm very happy with course and I passed all of my exams!*
- *I found this course very informative and it contained everything I wanted to know and am extremely grateful*

Our mission: To improve employment opportunities through the delivery of high quality, high impact skills training, coupled with a strategy to move every learner to a better destination

## How does it work and what do you get?

The course is delivered in two ways. Firstly, you study at home supported by a remote Tutor. Then you attend a COVID secure classroom for one week, Monday to Friday to be taught your qualifications, create Internet Intelligent CV™, develop a job search strategy and generally build confidence and increase your chances of securing employment.



[This is to certify that

Nicola Ward

has successfully completed

Ascentis Level 1 Award in Understanding Employment, Business and Enterprise

at

Best Practice People Ltd

All qualifications you take are certified by an Awarding Body and come with a formal certificate of achievement. There are two sets of qualifications.

### Employability:

- NCFE Award in Employability Skills
- Job Search Skills
- Job Application Skills
- CV Writing
- Understanding Mindset

### CV Boosting Qualifications:

- Ascentis Award in Business & Enterprise
- Ascentis Award in Internet Safety
- Ascentis Award in Managing Finance
- Ascentis Award in Equality & Diversity

Upon completion of the course we reward you with a free on-line REED course to move you closer to the job you want, or an Amazon voucher to use for whatever you want or need.

Both have a £50 limit.



## Am I Eligible?

There are three requirements to be able to join the Skills4Careers™ Training Programme:

**Age:** You must be twenty or over, or turned nineteen since 31<sup>st</sup> August 2020

**Employment Status:** You must be unemployed and in receipt of a benefit (listed below) or earn less than £8.72 per hour, or £10.75 in London.

**Nationality:** You must be a UK or EU resident or a foreign national with the right to access public funds.



### Eligible Benefits:

- Jobseekers Allowance
- Universal Credit\*
- Employment Support Allowance\*
- Tax Credits\*
- Housing Benefit\*
- Income Support\*
- Pension Credits\*

\*If you have an additional income is must be less than: £338 a month for a single claim (disregarding benefits) £541 a month for a joint benefit claim



You will need to prove your eligibility as follows:

- UK Birth Certificate or Passport
- EU Passport or EU ID Card
- Non-EU Passport plus Visa
- Universal Credit On-line account
- JSA / DWP letter confirming benefits
- Bank statement showing benefit payments
- Wage slip

### Distance travelled - confidence levels

